



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 July 2018 – 31 October 2018

*Published by Sue Wilson  
2<sup>nd</sup> July 2018 (Updated on 11.07.2018, 13.07.18, 30.07.18)  
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<b>Conf/Non-Con</b>	<b>Decision to be taken by/Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</b>	<b>Background Papers (All Papers are available for inspection via the Contact Officer)</b>
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Exempt	<b>Cabinet 5/07/18</b>	Yes	<p>Arrangements for the Councils 24hour Community Alarm Service</p> <p>The report will set out the options for the Councils Community alarm provision at its sheltered housing schemes. This will discuss the options for continued delivery of the alarm service within the context of the changing funding and delivery models for sheltered and supported housing; as consulted on by the Ministry of Housing, Communities and Local Government &amp; Department for Works &amp; Pensions.  <a href="https://www.gov.uk/government/consultations/funding-for-supported-housing-two-consultations">https://www.gov.uk/government/consultations/funding-for-supported-housing-two-consultations</a></p>	<p>Portfolio Holder for Housing Services and Neighbourhoods  Tina Mustafa  Assistant Director Neighbourhoods  tina-mustafa@tamworth.gov.uk</p>		<p>Arrangements for the Councils 24hour Community Alarm Service</p>
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Open	<b>Cabinet 5/07/18</b>	No	Quarter Four 2017/18 Performance Report	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter Four 2017/18 Performance Report
Open	<b>Cabinet 5/07/18</b>	Yes	Tamworth Local Plan Review Update  To consider the requirement to potentially undertake an early review of the Tamworth Local Plan.	Portfolio Holder for Heritage and Growth Sushil Birdi Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk		Tamworth Local Plan Review Update
Open	<b>Council 17/07/18</b>	Yes	Community Infrastructure Levy  To consider the examiners report, the proposed modifications and adoption of the Community Infrastructure Levy	Portfolio Holder for Heritage and Growth Sushil Birdi, Matthew Bowers Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk, Assistant Director Growth & Regeneration matthew- bowers@tamworth.gov.u k		Community Infrastructure Levy

	<b>Council 17/07/18</b>	No	Local Authority Trading Company	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		
Open	<b>Council 17/07/18</b>	No	Appointment of a Deputy Electoral Registration Officer	Leader of the Council Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk		Appointment of a Deputy Electoral Registration Officer Appointment of a Deputy Electoral Registration Officer
Open	<b>Cabinet 2/08/18</b>	Yes	Invitation of tenders for refurbishment of Castle Grounds Toilets  This report seeks approval to invite tenders for the refurbishment of the Public Conveniences within the Castle Grounds.	J Chesworth Paul Weston Assistant Director Assets paul- weston@tamworth.gov.u k	Consultation done through Budget Setting Process.	Invitation of tenders for refurbishment of castle Ground Toilets

Open	<b>Cabinet 2/08/18</b>	Yes	<p>Budget and Medium Term Financial Planning Process 2019/20</p> <p>To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2019/20</p>	<p>Leader of the Council Stefan Garner Executive Director Finance stefan-garner@tamworth.gov.uk</p>	<p>CMT Executive Management Team Budget Consultation</p> <p>CMT Executive Management Team Budget Consultation - Residents, Tenants, Voluntary Sector</p>	<p>Budget and Medium Term Financial Planning Process 2019/20</p>
Open	<b>Cabinet 2/08/18</b>	Yes	<p>Upgrade of Capita payment system</p> <p>To seek approval to release funds from capital contingency budgets</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		<p>Upgrade of Capita payment system</p>
Open	<b>Cabinet 2/08/18</b>	Yes	<p>Write Offs - 01/04/18 to 30/06/18</p> <p>Write offs 1 April 2018 to 30 June 2018</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		<p>Write offs</p>

Open	<b>Cabinet 16/08/18</b>	Yes	Housing Revenue Account Business Plan  The HRA business plan sets out the strategic objectives of the housing services; detailing ambitions around regeneration, affordable housing delivery and investment in its landlord services and its stock.	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group (TCG) and partners	Housing Revenue Account Business Plan
Exempt	<b>Cabinet 16/08/18</b>	No	Grants to Voluntary Organisations - Small Grants Scheme/Local Arts Grant Scheme/Sports Grants Scheme/Festive Grants Scheme  Update on grants outturn/expenditure for 2017/18	Portfolio Holder for Communities and Partnerships Stephanie Ivey Partnership Funding Officer stephanie-ivey@tamworth.gov.uk		Grants To Voluntary Organisations (Small Grants Scheme)/Local Arts Grant Scheme/Sports Grants Scheme/Festive Grants Scheme
Open	<b>Cabinet 6/09/18</b>	Yes	Quarter 1 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter 1 Performance Report 2018/19

Open	<b>Cabinet 6/09/18</b>	Yes	<p>Staffordshire Pilot for Business Rates Retention in 2019/20</p> <p>To consider proposals for retention of the growth element of Business Rates in 2019/20 through a Staffordshire Wide Business Rates Retention Pilot Scheme</p>	<p>Portfolio Holder for Assets and Finance Stefan Garner Executive Director Finance stefan-garner@tamworth.gov.uk</p>		Staffordshire Pilot for Business Rates Retention in 2019/20
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Open	Cabinet 2 Aug 2018  <b>Council 11/09/18</b>	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2017/18, and the actual Prudential Indicators for 2017/18.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow joanne-goodfellow@tamworth.gov.uk</p>		Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18
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Open	<b>Cabinet 20/09/18</b>	Yes	Castle Review  Submission of a Castle Review seeking permissions to amend operational methods to ensure the future sustainability of the Castle and its tourism offer.	Portfolio Holder for Culture and Operational Services Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Castle Review
Exempt	<b>Cabinet 29/11/18</b>	No	Gungate  To consider opportunities to support the delivery of the site	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Gungate
Open	Cabinet 30 Nov 2017  <b>Council</b>	Yes	Commercial Investment Strategy Update  To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

